

MINUTES of the proceedings at an Extraordinary Meeting of the

POLICY & RESOURCES COMMITTEE

WHO MET VIRTUALLY VIA ZOOM

On TUESDAY 12th JANUARY 2021 at 6:00pm

PRESENT:

Councillor G Foortse (Chairman, Presiding)

Cllrs: M Coates, M Dutton, G Acheson, V Joslin, A Glynn, and J Holdom

Clerk: L Jennings

Public: None

		Action (initials)
MINUTES		
76	TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 8th DECEMBER 2020 The Minutes of the Meeting held on 8 th December 2020 having been circulated were on the proposition of Cllr Coates, seconded by Cllr Acheson, APPROVED and will be signed by the Chairman when the committee next meets.	
77	APOLOGIES Apologies were received from Cllr Duffy	
78	DECLARATIONS OF INTEREST There were none.	
79	MATTERS ARISING FROM THE MINUTES Minute 67 – GDPR Policy: Cllr Dutton to produce document and present to the next meeting. Minute 64 – Standing Orders: The Clerk needs to ensure the current Standing Order document does not require any further additions.	MD Clerk
80	TO RECEIVE THE MINUTES OF THE FINANCE SUB-COMMITTEE MEETINGS HELD ON 7TH DECEMBER 2020 AND 11TH JANUARY 2021 The minutes of the Finance Sub-Committee meeting held on 7 th December 2020 having been circulated were on the proposition of Cllr Holdom, seconded by Cllr Acheson, APPROVED and will be signed by the Chairman when the committee next meets. The minutes of the Finance Sub-Committee meeting held on 11 th January 2021 having been circulated were on the proposition of Cllr Holdom, seconded by Cllr Acheson, APPROVED and will be signed by the Chairman when the committee next meets.	
81	TO RECEIVE A PROGRESS REPORT REGARDING THE UPDATING OF THE COUNCIL'S IT EQUIPMENT AND SYSTEM The 'Share Point' access to the folders is the final step to be taken. Keep on the agenda. The Deputy Clerk will be asked to take over this project.	Deputy Clerk
82	TO RECEIVE THE GDPR POLICY FOR ANNUAL REVIEW As Minute 79.	MD
83	TO RECEIVE AN UPDATE ON THE TOWN COUNCIL'S WEBSITE The Clerk and Deputy Clerk have a meeting with the Website Designer to finalise requirements.	
84	TO DISCUSS PROGRESS REGARDING THE CHARTER MARKET BECOMING A CHARITY The briefing document from the Solicitors relating to the establishment of a Charity was confirmed by members of the committee as read. The process would be as follows: a. A new charitable vehicle will be required which is capable of being registered with the Charity Commission which can support the objectives not only of the Charter Market trusts but also any other	

