MINUTES of the proceedings at a Meeting of the

POLICY & RESOURCES COMMITTEE

held at Fakenham Connect, Oak Street, Fakenham on <u>TUESDAY 7th JANUARY 2020</u> at 4:00pm

PRESENT:

Councillor J Holdom (Deputy Chairman, Presiding)

Cllrs: P Hannon, G Acheson, M Coates, J Rockett, M Dutton, J Griffiths and G Foortse (part)

Town Clerk: L Jennings

Public: None

		Action
		(initials)
	MINUTES	I
68	MINUTES The Adia transfille Adaptive held as 40 September 2010 has inches	
	The Minutes of the Meeting held on 10 September 2019 having been	
	circulated were on the proposition of Cllr Coates, seconded by Cllr Hannon,	
	APPROVED and signed by the Chairman.	
70	APOLOGIES There were no application	
	There were no apologies.	
70	DECLARATIONS OF INTEREST	
74	There were none. MATTERS ARISING FROM THE MINUTES	
71		
	Minute 54 – Update from Nfk ALC regarding training of Councillors. This will take place on Wednesday 5 th February 2020 at 5pm.	
72	TO RECEIVE THE MINUTES OF THE FINANCE SUB-COMMITTEE ON 16 TH	
72	DECEMBER 2019	
	On the proposition of Cllr Dutton, seconded by Cllr Hannon that the minutes	
	of the 16 th December 2019 were received and noted.	
73	TO RECEIVE THE MINUTES OF THE HR SUB-COMMITTEE MEETING HELD ON	
/3	10 RECEIVE THE MINOTES OF THE HR SOB-COMMITTEE MEETING HELD ON	
	On the proposition of Cllr Acheson, seconded by Cllr Hannon that the minutes	
	of the 10 th December 2019 were received and noted.	
	The Groundsmans timesheets are to be amended to reflect what type of	
	hours is being claimed i.e. leave, sick, and special leave etc. This will be an	
	agenda item on the next HR agenda. Next HR meeting will be held Wednesday	Clerk
	12 February 2020 at 2pm.	0.0
74	BUDGET SETTING	
	On the proposition of Cllr Coates, seconded by Cllr Acheson that the budget	
	figures are accepted by the committee for presentation to Full Council.	
	Unanimous.	
75	TO RECEIVE A PROGRESS REPORT REGARDING THE UPDATING OF THE	
	COUNCIL'S I.T. EQUIPMENT AND SYSTEM	
	Cllr Dutton is making progress. The Clerk has arranged for another IT	
	company to visit the offices.	
76	TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE	
	MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE	
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.	
	On the proposition of Cllr Coates seconded by Cllr Hannon RESOLVED that	
	pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act	
	1960, that Public & Press be excluded from the Meeting, as publicity would be	

	prejudicial to the public interest by reason of the nature of the business to be					
	transacted					
77	CONFIDENTIAL MINUTES					
	The Minutes of the Meeting held on 23 rd October 2019 had been signed at a					
	previous meeting.					
78	TO DISCUSS TOWN COUNCIL ACCOMMODATION					
	A subcommittee meeting of the Project Committee will take place tomorrow.					
79	STAFF MATTERS					
	Nothing to report					
80	TO MOVE INTO OPEN SESSION					
	On the proposition of Cllr Hannon seconded by Cllr Coates					
	RESOLVED the Council moves into Open Session.					
81	DATE AND TIME OF NEXT MEETING					
	7 April 2020 at 4.00pm.					
	The meeting closed at 16:40		•			
	CONFIRMED this	day of	2020			
			CHAIRMAN			