

MINUTES of the proceedings at a Meeting of the **ALLOTMENTS SUB-COMMITTEE** of the Leisure & Environment Committee of the Fakenham Town Council held at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 15 JANUARY 2019** at 2.30 pm when there were present:

Tenant Representatives: Mr M Dixon
Mr B Bridge
Mr S Tomlinson

Council Representatives: Cllr M Coates (Chairman)
Cllr G Acheson

Police: PC Rich Dawson

Town Clerk: Linda Jennings

	MINUTES	Action (initials)
13	MINUTES On the proposition of Mr M Dixon, seconded by Cllr G Acheson, the minutes of the meeting held on 9 October 2018 were AGREED and signed by the Chairman.	
14	APOLOGIES Cllr G Thorpe	
15	FAKENHAM POLICE PC Dawson reported that Tenants must ensure that all sheds and outbuilding on the allotments are securely locked. Any tools and machinery should be marked. PC Dawson will give the Clerk some pens for the reps to have at the allotments. The items should be marked with postcode and house number.	Clerk
16	PAYMENT OF ALLTMENT RENTS The office does not accept cash any longer. All payments of allotments will need to be by card (preferred) or cheque.	
17	ALLOTMENT REPRESENTATIVES GREENWAY LANE ALLOTMENTS: Mr Dixon reported that the 5MPH sign has been completely broken. The Clerk will order a replacement. Some of the allotments need re-measuring. This will be done by the Chairman and the Groundsman. RUDHAM STILE LANE ALLOTMENTS: Mr Bridge reported that some plots need cultivating. When the Clerk writes to all tenants he asked that the 5MPH speed limit is reiterated. Signs advertising vacant plots need to be attached to the gates. Mr bridge reported that rubble had been left along the hedge line following demolition of the chicken farm. The Clerk will write to Lovell Homes. Concerns were raised regarding the new footpath. The Clerk will write to Highways to enquire if they are still happy with the proposals and when works would be likely to start. The Reps asked PC Dawson if Police patrols could run past the allotment sites periodically. GROVE LANE ALLOTMENTS: All ok.	Clerk MC Clerk Clerk

