

**MINUTES of the FULL COUNCIL MEETING  
of FAKENHAM TOWN COUNCIL**

**held at the COMMUNITY CENTRE, OAK STREET, FAKENHAM**

**on WEDNESDAY 20<sup>th</sup> DECEMBER 2023 at 6:00pm**

**PRESENT:**

Councillor A Glynn (Chairman)

Cllrs: J Holdom, M Dutton, G Acheson, D Hunter, V Joslin, M Campbell, T Duffy, N

Southerland, and P Bucknell

District Councillors: None

County Councillor: None

Town Clerk: Lesley Meanley

FTC Admin: Karen Lindsay

Members of the public: None

Members of the Press: None

		<b>Action (initials)</b>
<b>AGENDA</b>		
<b>169</b>	<b>TO RECEIVE A REPORT FROM FAKENHAM POLICE</b> Report received from new beat manager PC Elliott, foot patrols had increased and intends to be more visible in town and the market.	
<b>170</b>	<b>TO RECEIVE ANY ELECTORS' QUESTIONS</b> Questions received re Wensum lodge length of stay and length of NNDC contract. Cllr Glynn will draft some question for NNDC housing and invite them to speak at full council. Question received re a crossing from Morrisons to the Football club. There are no pavements or footpaths so FTC wouldn't support but will ask Highways to consider people crossing in road signage. A request for a grit bin in Hall Close was received. Location to be checked as may be 2 close by. Other requests for a Grit bin and Great Eastern Way and Lancaster close locations will be checked.	<b>AG</b>  <b>Clerk</b>  <b>Clerk</b>
<b>171</b>	<b>REPORTS FROM DISTRICT/COUNTY COUNCILLORS</b> Written report received prior to the meeting from Cllr Cushing.	
<b>172</b>	<b>TO CONSIDER FOR ACCEPTANCE APOLOGIES FOR ABSENCE</b> Apologies were received and accepted from Cllrs Coates, Cllr Mallett, Cllr Rockett as well as District Councillors Cushing and Vickers and County Councillor FitzPatrick	
<b>173</b>	<b>DECLARATIONS OF INTEREST</b> None	
<b>174</b>	<b>TO CONFIRM THE FULL COUNCIL MINUTES OF THE MEETING HELD ON 22<sup>nd</sup> NOVEMBER 2023.</b> The minutes of the Full Council meeting held on 22 <sup>nd</sup> November 2023 were agreed on the proposition of Cllr Dutton and seconded by Cllr Hunter AGREED by all and signed by the Chairman.	
<b>175</b>	<b>TO RECEIVE UPDATE ON ACTIONS TAKEN AFTER THE LAST COUNCIL MEETING IF THESE MATTERS ARE NOT ON THE AGENDA</b> Active Fakenham have confirmed they now wish to proceed with the production of the town guide but will be asking for a grant to assist.	

176	<b>TO FILL TWO TOWN COUNCILLOR VACANCIES BY CO-OPTION</b> One potential candidate submitted a letter. On the proposition of Cllr Dutton and seconded by Cllr Glynn a formal invite to the candidate to attend the next full council meeting was agreed. Clerk will advertise the positions further	Clerk
177	<b>TO RECEIVE THE MAYOR'S ANNOUNCEMENTS</b> None	
178	<b>TO RECEIVE ANY REPORTS FROM COUNCILLORS WHO HAVE ATTENDED MEETINGS OUTSIDE THE COUNCIL</b> Cllr Campbell advised on the situation of a homeless person that had been given temporary accommodation by various parties in Fakenham after initially refusing NNDC assistance.	
179	<b>TO RECEIVE AND NOTE CORRESPONDENCE AND COMMENT UPON ANY ITEMS FOR INFORMATION AND ACTION</b> Thanks received from the Rotary Club for allowing them to sell raffle tickets in the market for the last 2 weeks. All proceeds to the Fakenham Area community first Responders.	
180	<b>TO RECEIVE AND ADOPT THE MINUTES OF THE DEVELOPMENT &amp; MARKET COMMITTEES HELD ON 4<sup>th</sup> DECEMBER 2023</b> The minutes of the meeting held on 4 <sup>th</sup> December 2023 were moved for reception and adoption by Cllr Hunter Seconded by Cllr Glynn and agreed unanimously.	
181	<b>TO RECEIVE AND ADOPT THE MINUTES OF THE LEISURE &amp; ENVIRONMENT COMMITTEE HELD ON 19<sup>th</sup> DECEMBER 2023.</b> The minutes of the meeting held on 19 <sup>th</sup> December 2023 were moved for reception and adoption by Cllr Joslin Seconded by Cllr Bucknell and agreed unanimously. It was noted that approval from full council was needed for minute 105 consecration of the remainder of the field at Creak Road Cemetery and minute 111 to allow dogs on lead within both cemeteries – Queens road & Creake Road. Signage to be changed.	Clerk
182	<b>FINANCIAL MATTERS - MONTHLY REPORTS:</b> <b>a) To receive and approve Fakenham Town Council &amp; Charter Market Receipts and Payments reports for November 2023.</b> On the proposition of Cllr Dutton, seconded by Cllr Acheson, RESOLVED to receive, and approve the receipts and payments of the accounts as reviewed by the finance committee for November 2023 <b>b) To receive and approve Fakenham Town Council &amp; Charter Market Consolidated Bank reports for November 2023.</b> On the proposition of Cllr Dutton, seconded by Cllr Acheson RESOLVED to receive, and approve the consolidate bank reports as reviewed by the finance committee for November 2023 <b>c) To receive and adopt minutes for the Finance Committee meeting held on 11<sup>th</sup> December 2023</b> The minutes of the meeting held on the 11 <sup>th</sup> December 2023, were moved for reception and adoption by Cllr Dutton and Cllr Acheson. <b>d) To receive Finance Team report</b> As per the minutes <b>e) To agree 10% increase and recommendation to set up Direct Debit payments for Confidential Waste collection.</b> On the proposition of Cllr Dutton, seconded by Cllr Acheson AGREED by all to set up Direct Debit payments for the Confidential Waste collection.	
183	<b>TO RECEIVE AND CONFIRM REVISED 2024-25 BUDGET AS RECOMMENDED AT FINANCE COMMITTEE MEETING 11<sup>th</sup> DECEMBER 2023</b> On the proposition of Cllr Dutton, seconded by Cllr Hunter, AGREED by all to receive and confirm revised 2024-25 Budget resulting in a 42.60% precept increase as recommended at Finance Committee Meeting 11 <sup>th</sup> December 2023.	
184	<b>TO RECEIVE AND CONFIRM PRECEPT DEMAND AS RECOMMENDED AT FINANCE COMMITTEE MEETING 11<sup>th</sup> DECEMBER 2023</b> Fakenham Town Council precept element of Council Tax was estimated to rise to £128 p.a. representing a year-on-year increase of approximately £38 for an average Band D property. On the proposition of Cllr Dutton, seconded by Cllr Hunter and AGREED by all.	

