



Fakenham Town Council

24th September 2024

I give Notice that a Meeting of the **ALLOTMENTS SUB-COMMITTEE** will be held at The Fakenham Connect, Oak Street, Fakenham, NR21 9DY

ON TUESDAY 1st OCTOBER 2024 at 2:30pm

when it is hoped that it will be possible for you to be present.

Yours faithfully

Lesley Meanley

Lesley Meanley
Town Clerk

AGENDA

- 1 To confirm the Minutes of the Meeting held on 2nd July 2024.
- 2 To receive Apologies for Absence.
- 3 Matters arising from the minutes:
 - a) **Minute 4 (29, 21,11 (4,54)** Numbering of plots
 - b) **Minute 4 (29,24)** to receive notice of advertising for additional reps on Rudham Stile Lane and Greenway Lane
 - c) **Minute 5 – Rudham Stile Lane –**
 - i. The hedge near the entrance needs trimming as vision is obscured when leaving the site.
 - ii. There are several potholes in the roadway through the site, which need attention
 - iii. Mr Tomlinson asked for information regarding replacing the fence between the site and the new development on Water Moor Lane. This is to be looked into.
Grove Lane
 - iv. One tenant has erected a poly tunnel which is against the regulations.
 - v. A tenant has attached items to a resident's fence. The office will contact the tenant.
 - vi. v. A request to raise the height of the water tap to allow larger watering cans to be filled will be investigated.
- 4 To discuss any current problems relating to the Allotment sites:
 - a) Greenway Lane
 - b) Rudham Stile Lane
 - c) Grove Lane
- 6 To discuss Allotment Competitions

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Town Clerk: Lesley Meanley

- 7 To receive the Code of Conduct for Tenant Representatives
- 8 To receive the Allotments Risk assessment
- 9 To discuss the amount of deposit to be paid by new tenants
- 10 To confirm the date of next Meeting – 7th January 2025