

MINUTES of the LEISURE & ENVIRONMENT COMMITTEE
held at the Connect Building, Oak Street, Fakenham

TUESDAY 11th MARCH 2025 at 5.30PM

Councillors: V Joslin (Chairman presiding), A Glynn, & M Dutton

Town Clerk: L Meanley

Members of the Public: None

Press: None

161	TO RECEIVE APOLOGIES FOR ABSENCE Apologies received from Cllrs Campbell, Cllr May-Hannam, Cllr Southerland and Cllr Bucknell
162	ELECTORS' QUESTIONS None
163	DECLARATIONS OF INTEREST None
164	MINUTES On the proposition of Cllr Dutton, seconded by Cllr Glynn the minutes of the Leisure and Environment meeting held on 11 th February 2025 were AGREED by all and signed by the Chairman.
165	MATTERS ARISING FROM THE MINUTES Minute 159 (139, 132) To discuss the Norfolk Mitigation Fund – Cllr Glynn has started the application form and will share with the Clerk for submission. Cllr Glynn advised that once boundaries are established it would be better to approach the Sheringham Shoal community Fund. ACTION Cllr Glynn will seek some suitable land agent details ACTION: Clerk will establish boundaries
166	TO DISCUSS MILLENIUM PARK INCLUDING CONSIDERATION OF A PROPOSAL RECEIVED FROM FAKENHAM BASKETBALL CLUB AND A COMMUNITY ENGAGEMENT SURVEY Cllrs agreed to recommend a focused community engagement survey looking at Millenium Park, seeking views on what residents would like to see within the park, from the results a few different options will be drawn up to then seek public opinion before moving forward. Cllrs would like to tie in the proposal for a Basketball court with the more extensive park proposals. ACTION: Clerk to draw up and launch targeted community survey if Full Council agree recommendation.
167	TO DISCUSS EVENTS: VE Day 80 th Anniversary 2025 planning – Outline plans for the afternoon event include Children's entertainment, singing, and the Fakenham Town Band so far.
168	TO RECEIVE AN UPDATE ON ESTATE MANAGEMENT AND BUILDING MAINTENANCE Play equipment repair work completed at Millenium Park and Whitelands. Tree work in progress at Queens Road Cemetery Creake Road Cemetery roundabout in place & memorial inspections completed.
169	TO CONSIDER A REPLACEMENT BENCH FOR WHITELAND'S Cllrs agreed to recommend a bench replacement to be situated more centrally. ACTION: Clerk to provide bench options for Full council
170	TO CONSIDER THE PLAYGROUND EQUIPMENT INSPECTION REGIME Clerk advised that the RPII (Register of Play Inspectors International) recommend daily or weekly inspections visual - we currently carry out recorded weekly inspections. Quarterly Operational inspections which include minor repairs and Annual inspections which include Risk assessments (currently carried out). Cllrs recommended Clerk get quotes for 2 Operational inspections a year. ACTION: Clerk to get quotes for 2 operational inspections a year and different annual inspection suppliers.
171	TO RECEIVE AN UPDATE ON THE GROUNDS VEHICLE No change – Solicitor still sourcing expert.
172	TO CONSIDER A MECHANICAL GARAGE FOR REPAIRS AND MOT OF THE CURRENT GROUNDS VEHICLE Defer to full Council
173	TO DISCUSS AND AGREE THE 2025 VERGES CONTRACT COST OF £9,075.15 + VAT All agreed to recommend to Full Council

