

MINUTES of the LEISURE & ENVIRONMENT COMMITTEE
held at the Connect Building, Oak Street, Fakenham

TUESDAY 12th November 2024 at 5.30PM

Councillors: V Joslin (Chairman presiding), A Glynn, J Rockett, J Holdom, A May-Hannam, & M Dutton

Town Clerk: L Meanley
RFO: K Lindsay
Members of the Public: None
Press: None

John Griffiths, former Chair and Councillor on L&E for several years, has sadly passed away after a long illness and was reported by the Chair at the start of the meeting

104	TO RECEIVE APOLOGIES FOR ABSENCE Cllrs Bucknell & Campbell
105	ELECTORS' QUESTIONS Cllr Dutton asked if the Groundsmen could cut the old college sites bank and clear of brambles to allow daffodils to come through in the spring. Groundsmen will look, if unable will need to hire contractor.
106	DECLARATIONS OF INTEREST None
107	MINUTES On the proposition of Cllr Joslin, seconded by Cllr Glynn the minutes of the Leisure and Environment meeting held on 8 th October 2024 were AGREED by all and signed by the Chairman.
108	MATTERS ARISING FROM THE MINUTES Minute 95 – Clerk obtaining costs for gravel area, Rural economy prosperity fund may fund benches and planters in the area.
109	TO DISCUSS EVENTS: <u>109.1 - Remembrance Sunday parade & Armistice Day</u> Both events went well, the RBL are looking at the events that happened prior with the parade Marshall to avoid a repeat. Cllr Dutton advised that only 2 Cllrs were involved, and it was hard work so they may need to consider paying staff in future. <u>109.2 - VE Day 80th Anniversary 2025 planning</u> Cllr Dutton questioned if the council needs to budget for a beacon – official beacons are priced £549
110	TO RECEIVE AND DISCUSS THE CLERK'S WRITTEN REPORT ON ESTATE MANAGEMENT AND BUILDING MAINTENANCE Zip Wire maintenance quote of £950 approved by all to pass to Finance subcommittee to decide if money can be found. Cllr Dutton proposed, seconded by Cllr Glynn to accept the current Creake Road Cemetery mapping quote of £3850. St Peters Church is expecting to plant whips from the Woodland Trust later in November and would welcome any volunteers to assist in planting. It was suggested when date is known that we should ask councillors and Everyone Active for any volunteers to assist.
111	TO DISCUSS BUDGET SETTING FOR 2025/2026 Various items discussed, more detailed proposals to be drawn up ahead of Finance
112	TO RECEIVE AND DISCUSS A GRASS CUTTING QUOTE FOR 2025/26 Quotes for verges received. Unlikely to have Norfolk County Council payment amount until April. All agreed to hold off agreeing the contract until nearer the time. Quote for estate received – all agreed to continue with the front part of Creake Road Cemetery with current gardener in 2025/2026– proposed by Cllr Holdom, seconded by Cllr Dutton approximately £5760 for 18 cuts. Groundsmen to continue with the back area of Creake Road cemetery and Queens Road cemetery. The rest of the estate will be £5319.12. Will confirm Trap Lane field accessibility and availability to cut.
113	TO NOTE ALLOTMENT TENANCY RENEWALS Several have given up plots, the 17 th November 2024 has been given as a date for those that needed to take action on their plots otherwise their tenancies will not be renewed.

114	<p>TO DISCUSS THE FLASH PROJECT Nothing to note</p>
115	<p>TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960. On the proposition of Cllr Glynn seconded by Cllr Joslin RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.</p>
116	<p>TO DISCUSS THE NORFOLK MITIGATION FUND There is a meeting later this week to discuss, no update yet.</p>
117	<p>TO MOVE INTO OPEN SESSION On the proposition of Cllr Glynn seconded by Cllr Dutton RESOLVED the Meeting moves into Open Session</p>
118	<p>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING Tuesday 10th December 2024 at 17:30pm</p>
	<p>There being no further business the meeting closed at 18:36 pm</p> <p>Confirmed this day of 2024</p> <p>CHAIRMAN</p>