

**MINUTES of the FULL COUNCIL MEETING
of FAKENHAM TOWN COUNCIL**

held at the COMMUNITY CENTRE, OAK STREET, FAKENHAM

on WEDNESDAY 24th APRIL at 6:00pm

PRESENT:

Councillor A Glynn (Chairman)

Cllrs: J Holdom, D Hunter, V Joslin, I Ponton, M Campbell, T Duffy, J Rockett, G Acheson,

A May-Hannam and L Harrison

District Councillors: Cllr L Vickers, Cllr C Cushing, Cllr J Punchard

County Councillor: None

Town Clerk: Lesley Meanley

FTC Admin: Karen Lindsay

Members of the Public: 7

Members of the Press: None

		Action (initials)
AGENDA		
309	<p>TO RECEIVE A REPORT FROM FAKENHAM POLICE Crime Figures sent, no police in attendance. In answer to questions posed at the 27th March Full Council Meeting from electors the police provided the following response; <i>"We haven't had any reports of motorbikes using Church Lane as a racetrack. Officers will often drive along Norwich Street whilst on patrol (myself included.) If there are cars parked along Norwich Street each office will either give strong WOA or issue tickets. A lot of the people I speak to advise they did not know they couldn't stop there/ and state that is requires more signage or even the possibility of bollards. Unfortunately we are unable to police there all of the time, as officers have heavy workloads/ dealing with calls where we are prioritising saving life and limb.</i></p> <ul style="list-style-type: none"> • <i>We have received one call regarding noise nuisance involving a motorcycle in the early hours.</i> • <i>We have received no calls about parking/ obstructions on Queens Road.</i> <p><i>In relation to the above. I will ask officers to conduct patrols along Church lane and around town to try and deter motorcycle nuisance/ identify the culprits. Police will only taken action should vehicles be parking illegally/ causing obstructions, therefore in relation to Queens Road residents need to contact 101 or report online should they have any problems, we can then be deployed to action issues. And again residents need to contact police should there be vehicles causing a nuisance, therefore please encourage residents to report and contact the police, units will then be deployed.</i></p>	
310	<p>TO RECEIVE ANY ELECTORS' QUESTIONS An elector raised parking in Norwich Street that means people with disability issues have to use the road and suffer abuse from drivers. They often see police driving down ignoring those people parked or stopped at ATM's. The clerk will raise again with Fakenham Police. An elector raised Newmans's yard - ongoing for 5 years and the general litter and faeces built up under the scaffolding – District Cllr L Vickers raises at all District Council meetings and has taken a business representative and personal Fakenham representative and has had strong words with Cllr T Adams. A further meeting is</p>	Clerk

	<p>planned with NNDC in May. District Cllr Vickers is trying to get the scaffolding altered at least so that people can use the pavement if it cannot be taken down.</p> <p>An elector raised that a letter reminding exclusive rights of burial holders of the cemetery rules and regulations had upset families and asked why it had been sent. Cllr Glynn reiterated that it was not the intention to cause upset and Fakenham Town Council is truly sorry if it has but it was the next step after notices reminding the rules were put up, it being in the media and online for the last 7 months. There was no intention by FTC to upset anyone. Cllr Campbell explained that H&S legislation requires landowners to remove unacceptable risks because injuries do happen.</p> <p>An elector raised that they had not been given a copy of the cemetery rules and regulations. Cllr Glynn apologised if that was the case, they should have been sent out by the funeral directors and may well have been part of the paperwork which understandably was not seen.</p> <p>An elector pointed out that some people would not see the statement made by FTC online and suggested that the council should also write. Cllr Glynn said it's something we could certainly consider.</p> <p>An elector stated that the grave in question was well tended, they didn't want grass cut or machinery to go over. The Clerk confirmed that the contractors would be instructed not to cut grass on graves that are well maintained.</p> <p>Cllr Glynn offered to meet separately with an elector and the office to discuss better ways to ensure maintenance standards and clarity on the rules and regulations in future.</p> <p>Cllr Acheson raised on behalf of the Royal British Legion that they may be able to place a storage container with appropriate planning permissions on FTC land to store Remembrance Day memorabilia. Clerk to invite the RBL to the next D&M meeting to discuss.</p> <p>An elector raised that verges are not being cut properly and will send pictures to the office.</p>	<p>Clerk</p> <p>AG/Clerk</p> <p>Clerk</p>
311	<p>REPORTS FROM DISTRICT/COUNTY COUNCILLORS</p> <p>County Cllr T FitzPatrick sent apologies. Reports received from District Cllrs L Vickers and C Cushing, as well as County Cllr T FitzPatrick. Cllr Cushing was asked if the new proposed roundabout on the bypass could be built using the same methods as a recent Kings Lynn roundabout where the entire project was completed within 2 weeks. Cllr Cushing will raise when the timelines are agreed. Cllr Cushing was asked if Highfield Road Car park was still being sold for housing. Cllr Cushing said the toilets are expected to be knocked down by the summer.</p> <p>Cllr Glynn and the Clerk had a site meeting with builders in Water Moor Lane on Tuesday, Their ecologist recommended tree removal, some trees were totally diseased, others with Ash die back had a very reduced life span. The developers will send mapping over to FTC so that the boundary is established. They also agreed to erect a fence to protect the allotment site as the hedge had been removed.</p>	
312	<p>TO CONSIDER FOR ACCEPTANCE APOLOGIES FOR ABSENCE</p> <p>Apologies were received and accepted from Cllrs Dutton, Bucknell and Mallett.</p>	
313	<p>DECLARATIONS OF INTEREST</p> <p>Cllr Holdom declared a non-pecuniary interest in agenda item 12 – To approve the annual subscription for Norfolk ALC subscription.</p>	
314	<p>TO CONFIRM THE FULL COUNCIL MINUTES OF THE MEETING HELD ON 27TH MARCH 2024</p> <p>The minutes of the Full Council meeting held on 27th March 2024 were agreed on the proposition of Cllr Glynn and seconded by Cllr Hunter AGREED by all and signed by the Chairman.</p>	
315	<p>TO RECEIVE UPDATE ON ACTIONS TAKEN AFTER THE LAST COUNCIL MEETING IF THESE MATTERS ARE NOT ON THE AGENDA</p> <p>Minute 288 (186, 257) - To receive an update on traffic matters – Cllr Glynn had spoken to Cllr FitzPatrick again about this matter. A meeting is to be arranged with NCC/NNDC and FTC to consider the siting of a Transport hub and to lay Conservation Grade double yellow lines in Norwich Street to deter parking on the footway.</p> <p>Minute 302 – Update on CCTV provision in the Town – The clerk wrote to the Police Commissioner who was unable to help and referred the matter back to Norfolk Police whom the Clerk has written to Fakenham Police but they have yet to reply to the February enquiry about how it is used.</p> <p>Minute 292 – Placement of a branded car at Fakenham Leisure Centre – Cllrs felt</p>	

	that it would be inappropriate advertising and would not be appropriate as a new lease was being signed. On the proposition of Cllr Glynn, seconded by Cllr Acheson Cllrs voted against given consent as the freeholder.	
316	TO FILL ONE TOWN COUNCILLOR VACANCY BY CO-OPTION No candidates stood	
317	TO RECEIVE THE MAYOR'S ANNOUNCEMENTS Cllr Glynn attended a Verdi Requiem at the church by the Fakenham Choral society to celebrate their 50 th Anniversary. The Fakenham Choral society thanked FTC for their financial support. Fakenham Auto clubs 25 th anniversary is being celebrated by a car rally leaving from the Gallows around 10:30 and arriving at the marketplace around midday on Sunday 28 th April.	
318	TO RECEIVE ANY REPORTS FROM COUNCILLORS WHO HAVE ATTENDED MEETINGS OUTSIDE THE COUNCIL Cllr Duffy has met with the builder undertaking repairs on the chapel. Cllr Glynn attended NNDC's 50 th anniversary at Thursford. Cllr Glynn also attended County Councils Economic Development workshop in Sheringham and will circulate the papers, Cllr Glynn discussed Fakenham and highways issues. Cllr Hunter was also in attendance but representing the Fakenham racecourse.	
319	TO RECEIVE AND NOTE CORRESPONDENCE AND COMMENT UPON ANY ITEMS FOR INFORMATION AND ACTION Active Fakenham reported on the Easter Sunday Funday event. Nearly 500 people took part, ranging from under 2 to over 80. 3 official British Cycling circuit races were also held. A 5k race, a 1K funrun and a Toddle n Trike for the under 5's. Over 300 easter eggs, medals and goody bags were given away – Cllr Campbell commented that more safety barriers were needed to protect the public. The Clerk will report back to Active Fakenham. Active Fakenham reported that the annual Fakenham Duck & Raft Races will be held on Sunday 16 th June 2024. Clerk will share out information. On the proposition of Cllr Holdom, seconded by Cllr Hunter, agreed with 2 abstaining that Fakenham Town Council sponsor a giant duck at a cost of £75. A new Dementia Café launches on Friday 26 th April at Fakenham sports & fitness Centre Trap Lane. It will be a weekly Friday session and is free during April & May. Cllr Campbell advised that he is hosting a fundraising quiz at the Gallows Sports Centre on May 17 th . On the proposition of Cllr Glynn, seconded by Cllr Holdom FTC will enter a team of 6. Clerk will email details of the cafe to all.	Clerk Clerk Clerk
320	TO RECEIVE AND ADOPT THE MINUTES OF THE DEVELOPMENT & MARKET COMMITTEE HELD ON 8th APRIL 2024 The minutes of the meeting held on 8 th April 2024 were moved for reception and adoption by Cllr Hunter Seconded by Cllr Glynn and agreed unanimously	
321	TO RECEIVE AND ADOPT THE MINUTES OF THE LEISURE & ENVIRONMENT COMMITTEE HELD ON 16th April 2024 The minutes of the meeting held on 16 th April 2024 were moved for reception and adoption by Cllr Joslin Seconded by Cllr Campbell and agreed unanimously.	
322	FINANCIAL MATTERS - MONTHLY REPORTS: a) To receive and approve Fakenham Town Council & Charter Market Receipts and Payments reports for March 2024 On the proposition of Cllr Holdom, seconded by Cllr Glynn, RESOLVED to receive, and approve the receipts and payments of the accounts as reviewed by the finance committee for March 2024 b) To receive and approve Fakenham Town Council & Charter Market Consolidated Bank reports for March 2024 On the proposition of Cllr Holdom, seconded by Cllr Acheson RESOLVED to receive, and approve the consolidate bank reports as reviewed by the finance committee for March 2024 c) To receive and adopt minutes for the Finance Committee meeting held on 15th April 2024 The minutes of the meeting held on the 15 th April 2024, were moved for reception and adoption by Cllr Holdom, seconded by Cllr Acheson. All agreed. To note that Stephenson Smart were also in attendance. d) To receive and approve 4th Quarter Budget vs Actuals Variance Report On the proposition of Cllr Holdom, seconded by Cllr Glynn, RESOLVED to receive,	

	and approve the 4 th Quarter Budget vs Actuals Variance Report as reviewed by the finance committee e) To receive Finance Team report Noted that the reserve has been used. Recommend that twice monthly payment runs be reinstated by Stephenson Smart.	
323	TO APPROVE THE ANNUAL SUBSCRIPTION FOR THE NORFOLK ALC SUBSCRIPTION Approved on the proposition of Cllr Glynn, seconded by Cllr Hunter. All agreed. Cllr Holdom abstained.	
324	TO APPROVE THE ANNUAL SUBSCRIPTION FOR ICCM Approved on the proposition of Cllr Hunter, seconded by Cllr Acheson. All Agreed	
325	TO CONFIRM GUESTS FOR THE ANNUAL ASSEMBLY OF THE TOWN Cllr Glynn will invite EP Youth and Veterans Central to speak as guests at the annual assembly. NNDC will be approached to see if Steve Blatch/Tim Adams and Steve Hems would come to a resident's question event to discuss the swimming pool project and plans for Fakenham. Cllr Rockett left the meeting	AG Clerk
326	TO RECEIVE AN UPDATE ON THE FLASH PROJECT Nothing to update.	
327	TO RECEIVE NOTICE OF RURAL ECONOMY PROSPERITY FUND BID PROPOSAL Cllr Glynn suggested that the REPF monies that are available to FTC could be used to create a wetland area in an underused area of Aldiss Park forming part of a wider wildlife corridor. The wetland could attract income from carbon capture to offset Nutrient Neutrality. A topographical survey is needed to facilitate the design element of the project.	
338	TO RECEIVE ANY FURTHER ITEMS FOR THE NEXT AGENDA None	
339	TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 On the proposition of Cllr Joslin seconded by Cllr Acheson. RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted Cllrs Campbell and May-Hannam left the meeting	
340	TO CONFIRM THE CONFIDENTIAL MINUTES OF THE FULL COUNCIL MEETING HELD ON 27TH MARCH 2024, FINANCE SUB-COMMITTEE MEETING HELD ON 15TH APRIL 2024 AND LEISURE AND ENVIRONMENT MEETINGS HELD ON 19TH MARCH 2024 & 16TH APRIL 2024 FULL COUNCIL MEETING 27TH MARCH 2024 The confidential minutes of the meeting held on 27 th March 2024 were agreed on the proposition of Cllr Glynn and seconded by Cllr Hunter AGREED by all and signed by the Chairman. FINANCE SUB-COMMITTEE MEETING 15TH APRIL 2024 The Confidential minutes of the meeting held on 15 th April 2024 were agreed on the proposition of Cllr Holdom and seconded by Cllr Hunter AGREED by all. LEISURE AND ENVIRONMENT MEETING 19TH MARCH 2024 The Confidential minutes of the meeting held on 19 th March 2024 were agreed on the proposition of Cllr Joslin and seconded by Cllr Hunter AGREED by all. LEISURE AND ENVIRONMENT MEETING 16TH APRIL 2024 The Confidential minutes of the meeting held on 16 th April 2024 were agreed on the proposition of Cllr Joslin and seconded by Cllr Hunter AGREED by all.	
341	TO DISCUSS THE FLASH PROJECT One matter regarding land registry was discussed. One matter regarding trap lane pavilion was discussed.	
342	TO RECEIVE AN UPDATE ON THE TRIBUTE TO RECENTLY RETIRED COUNCILLOR AND PROPOSED PUBLICATION IN BEACON One matter was discussed	
343	TO MOVE INTO OPEN SESSION On the proposition of Cllr Joslin seconded by Cllr Hunter RESOLVED the Council	

	move into Open Session.	
344	TO NOTE THE DATE AND TIME OF THE NEXT MEETING OF THE COUNCIL ON 22ND MAY 2024 The date of the next meeting is the 22 nd May 2024 at 18:00pm	
	There being no further business the meeting closed at 19:56pm Confirmed this day of 2024. CHAIRMAN	